



ICAST Job Opportunity

Position Title: Assistant Site Supervisor (Utah)

Company Description:

ICAST (International Center for Appropriate & Sustainable Technology) is a local non-profit organization working to address climate change and affordable housing issues by installing clean energy solutions in multifamily housing. Our projects foster economic viability, environmental stewardship, and social responsibility in under-served communities in Colorado, New Mexico, and Utah. Our vision is to scale nationally.

Position Overview:

The Assistant Site Supervisor is responsible for providing assistance to the Field Project Manager with installation of DI products, coordination of students that are from youth programs installing the product, filling out paper work for tracking of the units, assist in development of schedules, assist in coordination of subcontractors and materials for rehab and renovation projects.

Travel:

Some travel to New Mexico, and Colorado

Position Duties:

- Assist Project Manager in coordination of Direct Install projects (Students, materials and schedules)
- Making sure all materials are on site for projects at start of project each day
- Tracking of all materials installed in each unit of a project
- Tracking of inventory for DI program
- At end of day the units and project are cleaned up.

Requirements/Qualifications:

Have a car, license in good standing, pass a drug test and know how to use a computer.

Education:

GED

Experience:

One to two years' experience managing crews and subcontractors, worked in the remodeling field and can assist in running 2 to 3 projects at a time.

To Apply:

Please email a cover letter and resume to positions@icastusa.org with the position you are applying for in the subject line.